



CFT QLD, PO Box 21, PALM BEACH QLD 4221
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Workplace Rehabilitation & Return To Work Coordinator – 30782QLD

This course meets the requirements for certification as a Workplace Rehabilitation and Return to Work Coordinator in Queensland as specified in the Workers' Compensation and Rehabilitation Act 2003.

The course includes the following units of competency:

- FNSWCMP303A - Work within the workers compensation industry sector
- PSPIM405A - Develop return to work plans
- PSPIM406A - Implement and monitor return to work plans

Who is this course for?

If your organisation have wages in Queensland of \$5.998 million for the preceding financial year or are in a high risk industry with wages in Queensland for the preceding financial year of \$1.826 million you must:

- have a workplace rehabilitation policy and procedures accredited by Q-COMP which outlines your commitment to assist injured workers to access necessary treatment and rehabilitation. Specific steps you will take to achieve safe, timely and durable return to work
- appoint a rehabilitation and return to work coordinator (RRTWC) registered with Q-COMP who will initiate early communication with an injured worker. Develop the suitable duties program with the worker and their employer, in line with the current medical certificate.

Course duration

Depending on individual background, experience and access to resources the total hours needed to achieve the 30782QLD Course in functioning as a rehabilitation and return to work coordinator qualification may vary, but all learners need to meet the benchmarks detailed in the 30782QLD training package. All learners activities and assessment tasks have been mapped against the units of competence and meet the performance criteria, critical aspects of evidence and context of assessment to achieve competency. Participants must complete this course within 6 months of enrolment.

Course Delivery

Online

Once you pay and enrol, we will email you a link to your online participant account within 1 business day. You will work through interactive on-line workbooks and submit written assignments for each unit of study either by email, facsimile or post.

In Class

The class is a two day class run from 8.30am to 4pm both days. Pre-reading activities will be sent to students upon enrolment. You must read these before attending the class. In class you will complete a series of both theory and practical assessments.



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Award

Participants who demonstrate competency by passing both the theory and practical assessments during the course will receive a Statement of Attainment from OHSA. (RTO 31092) Confirmation of attendance and successful completion is then provided for forwarding onto Q-COMP for recording.

Am I eligible?

Nil pre-requisites, however pre-reading activities will be sent to students upon in class enrolment.

Literacy, Numeracy and Assessment

There are no restrictions on entry to this course however participants are required to be able to tolerate the physical demands of a two day classroom based course and have sufficient numeracy and literacy skills to read and comprehend OH&S literature. If you believe you need assistance to complete these tasks, it is suggested that you speak to our staff who will arrange an interview for you with one of our Learning Support Teaching staff prior to commencing your study program. We can design a literacy and numeracy support program that meets your individual needs and course demands.

Materials / Other Requirements:

Whilst there are no mandatory requirements for entry to this course, it has been found that an effective Rehabilitation and Return to Work Coordinator requires:

- Sound interpersonal skills
- Good written and communication skills
- Ability to enlist support of management and workers
- Good organisational ability

(This training session is conducted in partnership with OHSA Occupational Health Services Australia Pty Ltd - National Provider Number 31092. Successful participants will be issued with a Statement of Attainment by OHSA)